

PORTAGE TOWNSHIP
Regular Monthly Meeting, September 7, 2016
Miller Shaft Road, Portage, PA 15946

Chairman Bill Cooper opened the meeting with a salute to the flag and then offered a moment of silence.

Roll Call: Supervisor Jeff Kostan – present; Supervisor Bill Cooper – present; Supervisor Rick Olshavsky – present.

Public Participation

Mr. McQuillen of 803 West Calvin Avenue addressed the Board regarding a sewer cleanout right in his driveway. Supervisor Olshavsky said he was aware of the 50' right of way, the Township does not tell the Sewer Authority where to put a clean out, but the Supervisors feel if they contact the Sewer Authority, there is something that can be done to help him out with this particular problem and to come up with some kind of solution.

Approval of Minutes

Supervisor Olshavsky made a motion to accept the Regular Monthly meeting minutes for August 3, 2016, with Supervisor Kostan seconding the motion. Motion carried 3-0. Supervisor Kostan – yes; Supervisor Cooper – yes; Supervisor Olshavsky – yes.

Secretary's Report

The Secretary's report compiled of the following work completed and worked on a daily basis for the month of August:

- Listed all correspondence received by email or the mail.
- Completed payroll and payroll taxes
- Received and posted all incoming revenue
- Completed all Municipal Lien letters received
- Reconciled monthly bank statements for the month of July, 2016
- Paid all monthly bills

- Received and addressed all incoming telephone calls
- Starting the 2017 Budget process

Supervisor Olshavsky made a motion to accept the Secretary's Report with Supervisor Kostan seconding the motion. Motion carried 3-0. Supervisor Kostan – yes; Supervisor Cooper – yes; Supervisor Olshavsky – yes.

Road Master's Report

The following was reported:

- ***Cemetery Road- Repair and replaced base of road and black top to get this road (in specific area) ready to pave (Liquid Fuel 2016Project)***
- ***Brushed hogged and weed eat where needed***
- ***Maintain and worked on Township Equipment***
- ***Follow-up on all calls as needed***

Supervisor Cooper made a motion to accept the Road Master's report as presented by Road Master Butch Kostan, with Supervisor Olshavsky seconding the motion. Motion carried 3-0. Supervisor Kostan – yes; Supervisor Cooper – yes; Supervisor Olshavsky – yes.

Code Enforcement Officer's Report

- ***Complaint received for residence on Springhill re: burning garbage/smells CEO has been down there and has never seen any burning upon inspections***
- ***Complaint received for a residence in Mangus Court re: mattress in front yard for dogs, garbage in back yard CEO stated everything has been cleaned up and stacked in garbage bags which need to be disposed of***
- ***Complaint received for a residence on Front Street re: garbage stacked up and rats***

CEO found no garbage when he inspected the residence/garbage was cleaned up

Supervisor Cooper made a motion to accept the Code Enforcement Officer's report as presented by Supervisor Kostan with Supervisor Olshavsky seconding the motion. Motion carried 3-0. Supervisor Kostan – yes; Supervisor Cooper – yes; Supervisor Olshavsky – yes.

Old Business

None

New Business

a. MMO Obligation

Supervisor Olshavsky made a motion to approve the 2017 MMO Obligation for the PMRS. Supervisor Kostan seconded the motion. Motion carried 3-0. Supervisor Kostan – yes; Supervisor Cooper – yes; Supervisor Olshavsky – yes.

b. Park/Rec Manager Position Discussion

Supervisor Olshavsky opened this discussion up regarding this issue. He explained how the Supervisors attended a meeting at the Borough with the Borough Council regarding this topic. Supervisor Olshavsky stated that the Borough asked the Township to make commitment to this Park/Rec Manager Position ie funding and the disposition of this manager. After doing some figures himself, Supervisor Olshavsky explained how each year what the Township would and could possibly have in costs. (including splitting with the Borough and/or grant received). Much discussion was held between the Supervisors and the public who attended this evenings meeting.

Supervisor Olshavsky then made a motion explaining the Township is not in favor at this time to commit or support the Park/Rec Manager Position as asked by the Portage Borough. Supervisor Kostan seconded the motion. Motion carried 3-0. Supervisor Kostan – yes; Supervisor Cooper – yes; Supervisor Olshavsky – yes.

Adjourned meeting at 7:30 pm.

Those in attendance at tonight's meeting: Mr. and Mrs. McQuillen, John Crum, Joe Walters, David Rorabaugh, Donna Rorabaugh, Ron Portash, Bob Lutz.

Respectfully submitted,

Michelle Kostan, Township Secretary