

PORTAGE TOWNSHIP
REGULAR MONTHLY MEETING, OCTOBER 5, 2016
Miller Shaft Road, Portage, PA 15946

Chairman Bill Cooper opened the meeting with a salute to the flag and then offered a moment of silence.

Roll Call: Supervisor Jeff Kostan – present; Supervisor William Cooper – present; Supervisor Richard Olshavsky – present.

Before the Public Participation and the New Business portion of the meeting, Supervisor Olshavsky made a motion to approve the Executive Sessions that were held on 9/9/2016, 9/20/2016, and 10/3/2016 to discuss personnel issues and potential litigation on the advice of the Township's attorney to hire Attorney Michael Parrish as special counsel at an hourly rate of \$175.00 per hour, to handle issues related to a personnel matter. This motion was seconded by Supervisor William Cooper. Motion carried 3-0. Supervisor Kostan – yes; Supervisor Cooper – yes; Supervisor Olshavsky – yes.

Another motion was made by Supervisor Olshavsky to remove Richard Shaffer from Portage Township's payroll effective September 15, 2016. Seconded by Supervisor Cooper. Motion 3-0. Supervisor Kostan – yes; Supervisor Cooper – yes; Supervisor Olshavsky – yes.

Supervisor Olshavsky then wanted to remind everyone who attended tonight's meeting that it is being recorded and that public participation is limited to three minutes per person.

Public Participation

Several Township residents wanted to know information regarding a personnel issue pertaining to Richard Shaffer. Supervisor Cooper stated that since this was a personnel issue, the Board was unable to make any comments regarding the issue. Another resident questioned the reason for hiring special counsel. Supervisor Olshavsky stated that it was on the advice of our attorney to do so.

Tom Rohr questioned Hufford Hill Road regarding weight limit and posted 10 ton and following the limit. He stated someone took a sign out and the shoulder has been damaged. The road was currently bonded by the logger and the Supervisor's would need to check on it.

Benny Selepack questioned to where the executive sessions were held.

Several residents questioned the Township regarding an Ordinance to enforce the property owner to clean up their property. There was much discussion regarding this, Code Enforcement Officer Dave Nolan spoke with these residents regarding what he is allowed and able to do and what he is not allowed to do. Mr. Nolan will continue to pursue this issue

whether it be legally resolved or what the best solution would be. Reminding them, landowners do have rights. This is a process.

Michael Selepack questioned the Board on the times of the Special Meetings being held. The meetings are advertised in the paper. He also complained about the website. Making sure it is up to date. He feels all these special meetings are ridiculous.

Tony Girard wanted to talk to the Board about Cikoda's Lane, and possibly getting this on to Liquid Fuels. He is asking to please do something with this road. He would like to see this road discussed during the budget process just to get this road fixed. Another gentleman asking too, for the Township to please maintain this road.

Approval of Minutes

Supervisor Cooper made a motion to accept the Regular Monthly meeting minutes for September 7, 2016, Budget meeting minutes for September 22, 2016, and Special meeting held September 22, 2016. Supervisor Kostan seconded the motion. Motion carried 3-0. Supervisor Kostan – yes; Supervisor Cooper – yes; Supervisor Olshavsky – yes.

Secretary's Report

The Secretary's report lists the following work completed and worked on a daily basis for the month of September:

- *Listed all correspondence received by email or the mail.*
- *Completed payroll and payroll taxes*
- *Received and posted all incoming revenue*
- *Completed all Municipal Lien letters received*
- *Reconciled monthly bank statements for the month of August, 2016*
- *Paid all monthly bills*
- *Received and addressed all incoming telephone calls*
- *Continue the 2017 Budget process*

Road Master's Report

The following was reported for the month of September, 2016:

- *Cemetery Road- Repair and replace base of road and black top to get this road (in specific areas) to pave (Liquid Fuel 2016 Paving Project)*
- *Completed all areas of the Liquid Fuel 2016 Paving Project*
- *Bermed all areas where needed*
- *Either repaired or replaced catch basins*
- *Brush hogged and weed eat where needed*

- *Maintained and worked on Township equipment*
- *Follow-up on all calls as needed*

Supervisor Cooper made a motion to accept the Road Master's Report as presented by Road Master Butch Kostan, with Supervisor Olshavsky seconding the motion. Motion carried 3-0. Supervisor Kostan – yes; Supervisor Cooper – yes; Supervisor Olshavsky – yes.

Code Enforcement Officer's Report

- *Another complaint received for a residence on Front Street re: garbage stacked up and rats*

CEO continues to go and check on this residence, to date, the garbage is cleaned up

Supervisor Cooper made a motion to accept the Code Enforcement Officer's Report as presented by Supervisor Kostan with Supervisor Olshavsky seconding the motion. Motion carried 3-0. Supervisor Kostan – yes; Supervisor Cooper – yes; Supervisor Olshavsky – yes.

Old Business

None

New Business

a. Approval of Building Project Pay Application

Supervisor Olshavsky made a motion to pay Brickley for approval of project 2016-1 Contract and project 2016-4 totaling \$ 52,740.00. (2016-1 \$50,850.00, 2016-4 \$1,890.00). Supervisor Kostan seconding the motion. Motion carried 3-0. Supervisor Kostan – yes; Supervisor Cooper – yes; Supervisor Olshavsky – yes.

b. Subdivision – Land Merger to Mary K. Hough, et al

Supervisor Olshavsky made a motion to approve this subdivision with the Water Authority and Mary K. Hough contingent upon all signatures. Supervisor Kostan seconded the motion. Motion carried 3-0. Supervisor Kostan – yes; Supervisor Cooper – yes; Supervisor Olshavsky – yes.

c. Donation to Community Harvest Fest, Portage Coalition of Sportsmens, Winterfest Committee

Supervisor Olshavsky made a motion to donate to each organization \$100.00 as they have done in the past. Supervisor Kostan seconded the motion. Motion

carried 3-0. Supervisor Kostan – yes; Supervisor Cooper – yes; Supervisor Olshavsky – yes.

d. Resolution – Cambria County Hazard Mitigation Plan Municipal Adoption

Supervisor Olshavsky made a motion to accept this Resolution from the Department of Emergency, Cambria County, with Supervisor Cooper seconding the motion. Motion carried 3-0. Supervisor Kostan – yes; Supervisor Cooper – yes; Supervisor Olshavsky.

Adjourn

Meeting adjourned at 7:34 pm...

Those attending tonight's meeting and who signed the sign in sheet: David Rorabaugh, Rick and Linda Alexander, Joe Beyer, Joe Walters, Todd McCabe, Rick Cannonie, Cameron Benko, Matt McCoy, Tom Rora, Ron Portash, Jill Lamar, John Waksmunski, Michael Selepack, Eli Selepack, Ben Selepack, John Nicholson, Mary Kay Summerville, John Agzock, Aaron Offman, John Bilchak, Tom Thompson, Jim Shaffer, Dave Lysinger, Mike Jones, Marshall Jones, Tony Girard

Submitted by,

Michelle Kostan, TWP Secretary