

PORTAGE TOWNSHIP
Regular Monthly Meeting June 1, 2016
Miller Shaft Road, Portage, PA

Chairman Bill Cooper opened the meeting with a salute to the flag and then offered a moment of silence.

Roll Call: Supervisor Jeff Kostan – present; Supervisor Bill Cooper – present; Supervisor Rick Olshavsky – present.

Public Participation

Linda and Rick Alexander spoke regarding the alley in Martindale behind their house. (Snipes Alley) The Township has repeatedly told the residents along this alley that the Township does not own the alley. It has never been recorded at the Courthouse of any right of way. With that being said, Supervisor Olshavsky said if the Township never owns it or never opens it, it was never the Townships. Further discussion was held and basically this is a dispute between neighbors and boundary lines. State police would need to be called if needed.

Approval of Minutes

Supervisor Olshavsky made a motion to approve the Regular Monthly Meeting on May 4, 2016 and a Special Meeting held on May 17, 2016 with Supervisor Kostan seconding the motion. Motion carried 3-0. Supervisor Kostan – yes; Supervisor Cooper – yes; Supervisor Olshavsky – yes.

Secretary's Report

The Secretary's Report compiled of the following work completed and worked on a daily basis for the month of May:

- Listed all correspondence received by email or the mail.
- Completed payroll and payroll taxes
- Received and posted all incoming revenue
- Completed all Municipal Lien letters received
- Reconciled monthly bank statements for the month of April, 2016
- Paid all monthly bills
- Received and addressed all incoming telephone calls

Supervisor Cooper made a motion to accept the Secretary's Report with Supervisor Olshavsky seconding the motion. Motion carried 3-0. Supervisor Kostan – yes; Supervisor Cooper – yes; Supervisor Olshavsky – yes.

Road Masters Report

The following was reported for month of May, 2016:

- Cold patch was applied in various locations throughout the Township where needed
- Brush hogging was done throughout the Township on many roads where needed
- Weed eating was done at various intersections and signs
- Replaced guide rail – Gigguetown Road
- Pipe was cleaned Hill Street in Martindale (Sewer Authority)
- Maintained and worked on Township Equipment

Supervisor Cooper made a motion to accept the Road Master's Report with Supervisor Olshavsky seconding the motion. Motion carried 3-0. Supervisor Kostan – yes; Supervisor Cooper – yes; Supervisor Olshavsky – yes.

Code Enforcement Officer's Report

None

Old Business

None

New Business

- a. Appoint PAJRC – Deb Shope letter of request received

Supervisor Olshavsky made a motion to appoint Deb Shope to the PAJRC for the term remaining with Supervisor Kostan seconding the motion. Motion carried 3-0. Supervisor Kostan – yes; Supervisor Cooper – yes; Supervisor Olshavsky – yes.

- b. Appoint Planning Commission x 2

Supervisor Olshavsky made a motion to accept the resignation of Ruby Moore from the Planning Commission with Supervisor Cooper seconding the motion. Supervisor Olshavsky then made a motion to appoint Jeff Kostan and Michelle Kostan to the Planning Commission with Supervisor Cooper seconding the motion. Motion carried 3-0. Supervisor Kostan – yes; Supervisor Cooper – yes; Supervisor Olshavsky – yes.

- c. Variance request for Anthony Farren

A variance request for Anthony Farren was approved by the Board with the proper signatures and setbacks requirements for the new deck he wishes to construct. Supervisor Olshavsky made a motion to approve this variance with Supervisor Kostan seconding the motion. Motion carried 3-0. Supervisor Kostan – yes; Supervisor Cooper – yes; Supervisor Olshavsky – yes.

d. Subdivision for Louise Liturgy

Supervisor Cooper made a motion to approve the Liturgy Subdivision with Supervisor Olshavsky seconding the motion. Motion carried 3-0. Supervisor Kostan – yes; Supervisor Cooper – yes; Supervisor Olshavsky – yes.

e. Award of Bid for 2016 Paving Project

Supervisor Olshavsky made a motion to award the only bid received for the 2016 Liquid Fuel Paving Project to Grannas Brothers for the amount specified \$146,997.30 and also with the approval of our Solicitor regarding the paper work/legal is all in order. Seconded by Supervisor Kostan. Motion carried 3-0. Supervisor Kostan – yes; Supervisor Cooper – yes; Supervisor Olshavsky – yes.

Adjourn

Meeting adjourned at 4:20 pm. (This meeting was advertised in the Portage Township to change the time from 7:00 pm to 4:00 pm for this meeting only.)

Those in attendance and signed in: John Crum, Ron Portash, Jill Lamar, Linda and Rick Alexander.

Respectfully submitted

Michelle Kostan, TWP Secretary