

Portage Township
Regular Monthly Meeting, August 3, 2016
Miller Shaft Road, Portage, PA 15946

Chairman Bill Cooper opened the meeting with a salute to the flag and then offered a moment of silence.

Roll Call: Supervisor Jeff Kostan – present; Supervisor Bill Cooper – present; Supervisor Rick Olshavsky – present.

Public Participation

The meeting started with Benny Selepack questioning the buying or selling of a house and meeting the regulations for pressure testing. Jerry Zaman questioned why the Township does not follow the Borough's ordinance for the pressure testing. Similar questions followed with Supervisor Cooper asking for the Sewer Authority and EADS Group to please answer the questions these concerned citizens had from the memo/letter received and help to ease their concerns.

Supervisor Kostan questioned a memo/letter that was circulated. He was curious as to why they used the Township telephone number and not their own when they are who circulated the memo/letter to the residents in Martindale. The office was inundated with phone calls and knew nothing of the memo/letter that was circulated.

Mark Stancovich, Eric Gentile, Don Squillario all of the Sewer Authority were here to help with any questions the public had regarding the pressure testing. Also present, Kyle Fritz of The EADS Group, Inc., was here for his knowledge regarding the pressure testing. Supervisor/Chairman Cooper asked for the public to address any questions to these men.

There was much discussion regarding this between the residents of Martindale with Mark, Eric, Don, and Kyle. These gentlemen answered many questions and assured them to please call them and they will help. Every scenario is different, but they will help them with the best possible way to accomplish in following the guidelines the Township has in place with the pressure testing and replacing lines. (Ordinance # 2011-1, Resolution 2012-8)

The Supervisors made it quite clear, they will not change the Ordinance. They cannot change anything especially now with Martindale Sewer Project almost completed.

Approval of Minutes

Supervisor Cooper made a motion to approve the Regular Monthly Minutes for July 6, 2016. Supervisor Kostan seconded the motion. Motion carried 3-0. Supervisor Kostan – yes; Supervisor Cooper – yes; Supervisor Olshavsky -yes.

Approval of Treasurer's Report

Supervisor Cooper presented the Treasurer's Report as follows:

The following is the Treasurer's Report for the Second Quarter of 2016 for the months of April, May, and June.

The general account showed revenues totaling \$ 69,034.65 expenditures of \$ 68,371.91, showing an ending balance of \$2,664.83.

The payroll account showed deposits totaling \$ 70,234.67, expenditures of \$ 62,714.69, showing an ending balance of \$ 11,139.88.

The S & T Bank account showed revenues received totaling \$ 237,791.51, expenditures of \$ 127,217.25, showing an ending balance of \$ 615,824.31.

The Liquid Fuels account showed revenues totaling \$ 142,220.15, with no expenditures, showing an ending balance of \$ 200,926.73.

These ending balances are accumulated from each reconciled bank statements for the months of April, May, and June.

Total funds balance: Gen Acct's - \$ 13,804.71

Money Market - \$615,824.31
Capital Purchase Acct - \$203,015.53
ALL FUNDS BALANCE - \$832,644.54 (minus outstanding
bills)
Liquid Fuels - \$200,926.73
(\$ 1,033,571.20)

Supervisor Olshavsky made a motion to approve the Treasurer's Report with Supervisor Kostan seconding the motion. Motion carried 3-0. Supervisor Kostan – yes; Supervisor Cooper – yes; Supervisor Olshavsky – yes.

Secretary's Report

The Secretary's Report compiled of the following:

- Listed all correspondence received by email or the mail.
- Completed payroll and payroll taxes
- Received and posted all incoming revenue
- Completed all Municipal Lien letters received
- Reconciled monthly bank statements for the month of June, 2016
- Completed 2nd Quarter Treasurer's Report (April, May, June)
- Paid all monthly bills
- Received and addressed all incoming telephone calls

Supervisor Cooper made a motion to accept the Secretary's Report with Supervisor Kostan seconding the motion. Motion carried 3-0. Supervisor Kostan – yes; Supervisor Cooper – yes; Supervisor Olshavsky – yes.

Road Master's Report

The following was reported for the month of July, 2016 from the Road Master:

- ***Cemetery Road – Repair and replace base of road and black top to get this road (in specific area) to pave (Liquid Fuel 2016 Paving Project)***
- ***Repaired man hole on Grant Street to get ready to black top***
- ***Brushed hogged and weed eat where needed***
- ***Maintain and worked on Township equipment***

- *Follow-up on all calls as needed*

Supervisor Cooper made a motion to accept the Road Master's Report with Supervisor Olshavsky seconding the motion. Motion carried 3-0. Supervisor Kostan – yes; Supervisor Cooper – yes; Supervisor Olshavsky – yes.

Old Business

None

New Business

None

The meeting was then adjourned.

Those in attendance and signed in: Jerry Zaman, Joe Walters, John Crum, Ron Portash, Don Squillario, Rick and Linda Alexander, Jill Lamar, Bonnie and Jack Rakar, John Waksmunski, Gerald and Ashley Zaman, Barry Miller, Ben Selepack, Eric Gentile, David Rorabaugh, Bob Lutz, and Len Quickel.

Respectfully submitted,

Michelle Kostan, Township Secretary