

REGULAR MONTHLY MEETING
Wednesday, April 3rd, 2013 AT 7:00 PM
Municipal Building – Miller Shaft

Chairman Olshavsky opened the meeting at 7:00 PM

Roll Call:

Supervisor Richard Olshavsky – present; Supervisor Elwood Selapack – present; Supervisor Jeff Kostan - present; Solicitor C.J. Webb- absent.

Stephanie Stohon, Wessel and Company, commented that the 2012 Audit for Portage Township went extremely well. In comparison to 2011, total assets increased \$180,009.00. The increase in revenue for 2012 was due, in part; to local enabling taxes and under Act 32 a new collection process is resulting in a higher level of tax collection. Expenses decreased primarily in the area public works because of less road repairs. Administration expense also decreased from 2011. Overall, change in net position was about \$182,000, a turnaround from last year's loss of about 100,000. In comparison between 2011 and 2012 the Township is about \$81,000 to the good. Ms. Stohon commended the Board for not operating in a deficit as in 2010 and 2011.

Supervisor Olshavsky thanked Wessel for their help in the past and getting the Township back on the right path and made a Motion to accept the audit as presented. Supervisor Selapack seconded the Motion. Motion carried, 3-0.

Supervisor Olshavsky addressed the Municipal Authorities Water System Improvement Project to be done in the Martindale Area and the Jamestown/Twin Lakes Area for improvement to existing waterlines and installation of new waterlines. Supervisor Olshavsky made a motion to exempt the Municipal Authority from Street Opening fees required by the Township with the intent, after bidding, to have the contractor responsible for the required road bonding. Supervisor Kostan seconded the Motion. Motion carried, 3-0.

Public Participation:

William Offman discussed the issues concerning the width of Cyran Alley and removal of the Drive-In sign located in the middle of Bishop Ave claiming several accidents occurred because of its location. Also discussed was the claim for damage to Mr. Offman's vehicle. Will look at the alley again at the next road inspection and determine what we can do.

Robert Brickley congratulated the Board for getting things straightened up with the budget.

William Cooper questioned the cost of drawings for the garage proposal and asked if the Township could do something like that with Supervisor Selapack's proposal.

Glen Calderwaller discussed widening the alley on Fowler Lane. Supervisor Olshavsky said that nothing can be done until the Township obtains the necessary easements.

John Waksmunski commended the road crew on their care for the roads.

Tris Serenko discussed the water problem on her property. Supervisor Olshavsky said the Township has a couple options to look at when they do the road inspection. The Township will try to work on it soon to make improvements.

Approval of Minutes:

A motion was made by Supervisor Olshavsky and seconded by Supervisor Kostan to approve March 6, 2013, Regular Meeting minutes as presented. Motion carried, 3-0.

Secretaries Report:

The Secretary's report was presented and contained written and email correspondence, which was included as part of the meeting record. Supervisor Selapack made a Motion to approve the Secretaries Report. Supervisor Olshavsky seconded the Motion. Motion carried, 3-0

Road Master's Report:

The Road Master's report included the following:

- Mostly plowed and applied anti-skid to Township roads during the recent snow storms,
- Cut limbs and removed debris when needed along the roads,
- Preparing for street cleaning and changing over to Spring and Summer maintenance by removing snow fence and changing over equipment,
- Working on improving 35mph signage along Rt. 164 (Munster Road), the section of speed zone just north of the Borough of Portage where a close call between a school bus and a coal hauling truck that had trouble stopping. A similar incident happened with one of our plow trucks. We have been conferring with the state DOT who advised township to make additional signage to slow traffic down. This area will be marked.

Supervisor Selapack made a motion to accept the Road Master's Report. Supervisor Kostan seconded the motion. Motion carried, 3-0.

Code Officer's Report:

The Code Officers report included the following:

- Working on dilapidated houses.

Supervisor Selapack made a motion to accept the code officer's report. Supervisor Kostan seconded the motion. Motion carried 3-0.

Old Business: No old business.

New Business:

Resolution to transfer money from S&T Bank to 1st Summit Bank:

Supervisor Olshavsky made a motion to adopt Resolution 2012-2 to transfer \$315,947.60 from the State Liquid Fuels Money market Account from S & T Bank, Portage, PA to 1st Summit Bank, Portage, PA. This will allow the Township to yield to the highest interest rate as required by the State Fund. Supervisor Selapack seconded the Motion. Motion carried, 3-0.

Variance for Ray Lee from Township Right-of-Way:

Supervisor Olshavsky made a motion to approve a 36foot setback for Ray Lee from the Township right-of-way to build an addition to his house. None of the houses in that section are set back from the Township right-of-way, and this will allow Mr. Lee to comply with the houses already there. Supervisor Selapack seconded the motion. Motion carried, 3-0.

Schedule Road Inspection for Liquid Fuels:

The Supervisors scheduled their yearly road inspection for Thursday, April 11th at 10:00 A.M. for State Liquid Fuels funding.

2013 Annual Dues for the Association of Township Officials:

Supervisor Olshavsky made a Motion, and Supervisor Selapack seconded the Motion to pay the annual dues of \$75.00 to the Association of Township Officials. Motion carried, 3-0.

Secretary Training for Accounting Course – May 22, 2012:

Supervisor Olshavsky made a Motion and Supervisor Kostan seconded the motion for the Township Secretary to attend the training. Motion carried, 3-0.

Earth Week Road Clean-up:

The Trout Run Watershed Association and the Portage School District are sponsoring a community cleanup during Earth Week, Friday April 26th, as part of the School District's Earth Week outdoor activities. Supervisor Olshavsky made a Motion for the Township employees and equipment is used to aid in the cleanup. Supervisor Kostan seconded the Motion. Motion carried, 3-0

Adjourn:

On Motion of Supervisor Olshavsky and carried 3-0, the meeting was adjourned at 8:08 PM.

Those visitors signing the sign in sheet were: Sara Wolford, Ron Cadwallader, Glen Calderwood, Joe Walters, Justin Denis, Bob Brickley, Bill Cooper, John Waksmunski, Tris Serenko, William Kline and Bill Offman.

Submitted by Ruby Moore, Secretary

MINUTES SUBJECT TO APPROVAL BY THE BOARD