

**MINUTES  
REGULAR MONTHLY MEETING  
WEDNESDAY, JULY 7, 2010  
MUNICIPAL BUILDING – MILLER SHAFT**

Vice Chairman Trimbath opened the meeting at 7:00 PM

Roll Call: Supervisor Kenneth Trimbath- present; Supervisor James P. Kovach- absent; Supervisor Elwood Selapack- present; Solicitor C.J. Webb- absent.

**Public Participation**

John Kissell addressed Township Manager Bruce Brunett on the issue of Supervisor Selapack and past Supervisor Decort lying to him about the flooding problem on his property. Mr. Brunett said that he was not going to discuss this with him anymore. Mr. Kissell then addressed the Board of Supervisors about this issue. Supervisor Trimbath said that he was not going to discuss this because it's the same thing every month. Mr. Kissell refused to sit down after his three minutes was up. He became very upset. Supervisor Trimbath made several attempts to move on with the meeting but Mr. Kissell still refused to sit down and be quiet so the Secretary was instructed to call 911 for assistance from the State Police. After the call was made Mr. Kissell was cooperative the rest of the meeting. State Police Trooper Ferguson did show up at the meeting and asked if there was still a problem. The Supervisors said no.

Bill Cooper asked the Supervisors about the problem on Shady Springs Road. Bruce Brunett said that DEP would be contacted.

**Reports**

The minutes of the June 2, 2010 regular meeting were presented in written form. Supervisor Trimbath made a motion to accept the minutes contingent that a spelling error to be corrected. Supervisor Selapack seconded. All-yes.

The minutes of the June 21, 2010 Special Meeting were presented in written form. Supervisor Trimbath made a motion to approve the minutes. Supervisor Selapack seconded. All –yes.

The Secretary's Report was presented and contained written and telephone correspondence which was included as part of the meeting record. Supervisor Trimbath made the motion to accept the Secretary's Report and Supervisor Selapack seconded. All – yes.

Township Manager Bruce Brunett presented the Roadmaster's report, which contained: installed guard rail on Frazer, black topped Shady Springs berm for water control, black

topped Michael Lane, installed new pipe, catch basins, and black topped at St. Peter and Paul Church, installed 165' of pipe along Jack's Alley, put catch basin in and spread top soil, weed eating at various intersections, cut trees on Chappell's Hill, pushed damaged tree's over on Gigguetown Road and Popish Road, cleaned ditches on Ida Drive. Supervisor Trimbath made a motion to accept the Roadmaster's Report and Supervisor Selapack seconded. The motion carried unanimously. All yes.

Bruce Brunett gave the Township Manager's report as follows; attended the quarterly meeting of the Portage Area organizations on June 21, 2010, this meeting had reports from Don Squillario on the Sewage Authority reaffirmed commitment to the Fiddler's Green Martindale project, Jean Kinley reported on the Rec Committee, Dick Rice reported on the Planning Commission, Ray Vanzura reported on the Water Authority, the Township went over Sewer Project, Police Protection, equipment purchases, shared services, Everpower, new building, Subdivision Ordinance., attended a "Our Town" meeting on June 2, 2010 at the Boro Building, attended a meeting on June 2, 2010 with residents on Fowler lane about the upcoming project on fixing the road, working on problems with pipe installation across Koban Drive at Cemetery Road, workshop on Sign Ordinance, met with Career Link, loader came in, Cikota Lane culd-a-sac, met with auditors on final result. Supervisor Trimbath made a motion to accept the Manager's Report.

Enforcement Officers report was presented by Frank Fordick as follows; checked on a building permit and addressed a few garbage concerns, responded to a grass incident created by residents blowing grass clippings into catch basins, took care of an abandoned building in the Twp. Supervisor Trimbath made a motion to accept the Enforcement Officers report, Supervisor Selapack second. All- yes.

Expenditures in the amount of \$25,913.81- General fund and \$9,356.27- Payroll #12 and #13 were presented for approval. Supervisor Selapack made the motion to accept the expenditures and supervisor Kovach seconded. All- yes.

### **Treasurer's Report**

June 2010

FUND	BAL. 6-1-10	REC. June	EXP. June	BAL. 6-30-10
GENERAL FUND	1,061,493.91	25,918.23	181,161.27	906,250.87
STATE	144,904.51	123.07	0.00	145,027.58

ALL	1,206,398.42	26,041.30	181,161.27	1,051,278.45

Supervisor Trimbath made a motion to accept the Treasurer's report and Supervisor Selapack seconded. The motion carried unanimously.

The Secretary informed the Supervisors that during the audit 2 errors were discovered. The first error was the second half of January 2009 expenditures was not reported due to switching to quick books in the middle of January. The expenditures for January 2009 in the minutes show as \$18,486.36. The 2<sup>nd</sup> half of the expenditures for the month of January 2009 is \$16,160.15 which makes the total expenditures for the month of January 2009 should be 34,646.51. Supervisor Trimbath made a motion to accept the correction and make the change. Supervisor Selapack seconded. All –yes.

The second error is that the payroll liabilities was not included in the expenditure report for the year of 2009. The total for payroll liabilities for the year of 2009 is in the amount of \$35,421.35. Supervisor Trimbath made a motion to accept this correction. Supervisor Selapack second. All –yes.

With the errors found the Secretary needed to change the 12-31-09 ending balance of \$898,847.25 to \$847,265.75. Supervisor Trimbath made the motion to make the changes. Supervisor Selapack seconded. All – yes.

**OLD BUSINESS**

None

**NEW BUSINESS**

Supervisor Trimbath made a motion to accept the Joe Myers Variance which has been signed by the neighbors for putting a garage on his property. Supervisor Selapack seconded. All –yes

Supervisor Trimbath made a motion to accept the Sweeney variance contingent that a diagram is made by Denny Squillario with the dimensions of the deck. Supervisor Selapack seconded. All –yes.

Supervisor Trimbath made a motion to accept all 11 individuals who submitted letters of interest to serve on the Advisory Committee Board for Portage Township. Supervisor Selapack seconded. All –yes.

A discussion was held about making a change from appointed Auditors to paid Auditors due to the amount of money that the Township has in the bank. This issue was tabled until further investigation on what steps to take to make the change.

Supervisor Trimbath made a motion to advertise to hire part time road crew workers at \$10.00 an hour with no benefits. Supervisor Selapack seconded. All –yes.

Supervisor Trimbath made a motion to make a resolution to enter into a Shared Service Agreement with the Portage Sewer Authority. Supervisor Selapack second. All – yes.

Supervisor Trimbath made a motion to make a resolution to enter into a Shared Service Agreement with the Municipal Authority of the Borough of Portage Water Department. Supervisor Selapack second. All- yes.

Supervisor Trimbath made a motion to adjourn at 7:50 p.m. Supervisor Selapack second. All – yes.

Those visitors signing the attendance record were: Mark Stefanko, John Kissell, Ashley Watt, William Cooper.

Submitted by Lisa Flynn, Secretary.

**MINUTES SUBJECT TO APPROVAL BY BOARD.**