

**MINUTES**  
**ORGANIZATION MEETING**  
**MONDAY, JANUARY 4, 2010 6:00 PM**  
**MUNICIPAL BUILDING - MILLER SHAFT**

The meeting was opened at 6:00 PM with the salute to the Flag.

Roll call: Supervisor Kenneth Trimbath – present; Supervisor Elwood Selapack – present; Supervisor James P. Kovach – present; Solicitor C.J. Webb – absent

**PUBLIC PARTICIPATION**

John Kissell expressed his concern about reappointing Attorney Webb to represent Portage Township as the Solicitor. He would like in the contract that Solicitor Webb be present at some meetings to answer residents questions.

**ORGANIZATION**

Supervisor Trimbath made a motion to appoint Elwood Selapack as Temporary Chairman. Supervisor Kovach seconded. The motion carried unanimously.

Supervisor Trimbath made a motion to elect James Kovach as Chairman and a second by Supervisor Selapack.. All - yes

Supervisor Trimbath was then elected Vice-Chairman on a motion by Supervisor Selapack and a second by Supervisor Kovach. The motion carried unanimously.

Lisa Flynn was appointed temporary Secretary with a motion made by Supervisor Selapack. Seconded by Supervisor Kovach. The motion carried unanimously.

Lisa Flynn was appointed Secretary-Treasurer on a motion by Supervisor Trimbath and seconded by Supervisor Kovach . The motion carried unanimously.

Supervisor Trimbath made a motion to elect Supervisor Selapack as assistant Secretary. Supervisor Kovach seconded. All – yes.

Supervisor Trimbath was appointed Assistant Treasurer with a motion made by Supervisor Kovach Seconded by Supervisor Selapack. All- Yes.

The Treasurer's Bond Limit was recommended to remain the same as 2009 (\$400,000.00). Supervisor Selapack made the motion to forward this recommendation to the auditors and Supervisor Trimbath seconded. All – yes.

Supervisor Trimbath made the motion to appoint the law firm of Smorto, Persio, Webb and McGill as Legal Counsel for 2010. Supervisor Selapack seconded. The motion carried unanimously.

Supervisor Selapack made the motion to appoint The EADS Group as the Township Engineer for 2010. Supervisor Trimbath seconded. The motion carried unanimously.

Mainline National Bank was named the depository for 2010 on a motion by Supervisor Selapack and a second by Supervisor Trimbath. All – yes.

The Portage Area School District was appointed Act 511 Tax Collector on a motion by Supervisor Trimbath and a second by Supervisor Selapack All – yes.

Frank Fordick was appointed Code Enforcement Officer for 2010 on a motion by Supervisor Selapack and seconded by Supervisor Trimbath. The motion carried unanimously.

Dawn Kline was reappointed Vacancy board for 2010 with a motion made by Supervisor Selapack. Seconded by Supervisor Trimbath. All- Yes.

Supervisor Trimbath made a motion to reappoint the current members to serve on the Sewer Authority. Supervisor Kovach seconded. All- yes.

Supervisor Trimbath made a motion to reappoint cuurent members on the Portage Planning Commission. Supervisor Kovach seconded. All- yes.

Supervisor Selapack made a motion for the Secretary and Supervisors to serve on the Cambria County Enforcement Agency. Supervisor Kovach seconded. All- yes.

Supervisor Selapack made a motion for the Secretary and Supervisors to serve on the Cambria County Building Codes board. Supervisor Kovach seconded. All- yes.

John Bednarski, Larry Thomas and Richard Shaffer were re-affirmed as non-elected employees on a motion by Supervisor Trimbath and second by Supervisor Kovach. All – yes.

Supervisor Trimbath made a motion to appoint Richard Shaffer as Road Master. Supervisor Kovach seconded. All yes.

Supervisor Trimbath made a motion to increase the hourly wage for the part- time crew members to \$11.00 an hour. Seconded by supervisor Kovach. All –yes.

Supervisor Trimbath made a motion to eliminate the Assisstant Roadmaster Position. Supervisor Selapack seconded. Supervisor Kovach- no.

Supervisor Kovach was appointed as a working Supervisor on the Roadcrew. Motion made by Supervisor Trimbath. Supervisor Kovach seconded. All- yes.

Supervisor Selapack made a motion to table the auditors a recommendation for a wage increase for Supervisor Kovach. Supervisor Trimbath seconded. All- yes.

Supervisor Trimbath made a motion to leave the Health Care Benefits the same for now. Supervisor Selapack seconded. All –yes.

The Regular Monthly Meetings for the year 2010 will remain the first Wednesday of the month at 7:00 PM. Supervisor Trimbath made the motion to this effect and Supervisor Kovach seconded. The motion carried unanimously.

Holidays for the township employees will remain the same as 2009. Supervisor Kovach made the motion and Supervisor Trimbath seconded. All – yes.

Supervisor Trimbath made a motion for Supervisor Selapack to be the voting delegate. Supervisor Kovach seconded. All- yes.

Supervisor Trimbath made a motion to adjourn to the regular meeting at 6:45 p.m. Supervisor Kovach seconded. All- Yes.

Those visitors signing the attendance record: David Hurst, Glenn Calderwood, Carol Calderwood, John Kissell, Kathy Mellott, Todd McCabe, Bill Cooper, Ed Dilginis, Jeremy Portash, Samantha Eppley, Dick Rice.

Submitted by Lisa Flynn Secretary.

**MINUTES SUBJECT TO APPROVAL BY BOARD.**